

KMF & Co

Certified Public Accountants (Practising)

溢昇會計師行

Unit A 5th Floor Wing Cheong Commercial Building 19-25 Jervois Street Central Hong Kong

Tel 電話: (852) 2545 2468 Fax 傳真: (852) 3011 6200 Website 網頁: www.yesingcpa.com

香港中環蘇杭街 19-25 號永昌商業大廈 5 樓 A 室

COMPANY INFORMATION FORM-HK 成立香港公司表格

1. NAME OF COMPANY 公司名稱

English 英文 :

:

Chinese 中文 :

:

2. 註冊股本

分爲

Authorised Capital : HK\$ _____

dividend into _____

Shares

of HK\$ _____ Each.

3. 發行股本

分爲

Issued & Fully Paid Capital : HK\$ _____

dividend into _____

Shares

of HK\$ _____ Each.

4. 業務性質

NATURE OF BUSINESS : _____

5. 註冊地址及電郵地址

REGISTERED OFFICE ADDRESS AND E-MAIL ADDRESS :

E-MAIL ADDRESS : _____ .

6. 通訊地址

CORRESPONDENCE ADDRESS :

7. 是否委托本公司代為申請商業登記証?

是/否

AUTHORIZE OUR COMPANY TO APPLY FOR BUSINESS REGISTRATION
CERTIFICATE ON YOUR BEHALF?

YES/NO

8 DIRECTOR AND ABOVE 18 YEARS OLD 董事及年滿十八歲或以上
DIRECTOR / RESERVE DIRECTOR / SHAREHOLDERS 董事(備任董事)/股東

8.1 英文姓 English Surname Name : _____ 英文名 English Given Names : _____

中文姓名 Chinese Name : _____

HKID. NO.香港身份證號碼 / CHINA ID. NO.中國身份證號碼 / PASSPORT NO.護照號碼
CHINA MULTIENTRY VISA 中國通行証號碼 (If any, 如有)

HKID. NO. / CHINA ID NO. 香港身份證/中國身份證: _____ PASSPORT NO. 護照號碼: _____

CHINESE MULTIENTRY VISA 中國通行証號碼: _____ ISSUED COUNTRY 簽發國家: _____

Residential Address / Correspondence Address 現居地址/通訊地址

中文 (Chinese) _____

英文 (English) _____

Contact Numbers 聯絡方式	
聯絡電話 Telephone	
手提電話 Mobile	
傳真機 Fax	
電郵 E-mail	

所佔股份 Shares : _____

Please enclose copy of Hong Kong Identity Card or Passport or Chinese Multientry Visa
(請附上香港身份證或護照或中國通行証影印本一份)

If there are more than One Director, please photocopy this sheet as continuation sheet
and fill in the information. No. of attached continuation sheet(s) _____ .
(如果超過一位董事,請影印此頁作為填寫續頁並填上資料。
上 _____ 張續頁.)

附

8. DIRECTOR AND ABOVE 18 YEARS OLD 董事及年滿十八歲或以上
DIRECTOR / RESERVE DIRECTOR / SHAREHOLDERS 董事(備任董事)/股東

8.2 英文姓 英文名
English Surname English Given
Name : _____ Names : _____

中文姓名
Chinese Name : _____

HKID. NO.香港身份證號碼 / CHINA ID. NO.中國身份證號碼 / PASSPORT NO.護照號碼
CHINA MULTIENTRY VISA 中國通行証號碼 (If any, 如有)

HKID. NO. / CHINA ID NO. PASSPORT NO.
香港身份證/中國身份證: _____ 護照號碼: _____

CHINESE MULTIENTRY VISA ISSUED COUNTRY
中國通行証號碼: _____ 簽發國家: _____

Residential Address / Correspondence Address 現居地址/通訊地址

中文
(Chinese) _____

英文
(English) _____

Contact Numbers 聯絡方式	
聯絡電話 Telephone	
手提電話 Mobile	
傳真機 Fax	
電郵 E-mail	

所佔股份
Shares : _____

Please enclose copy of Hong Kong Identity Card or Passport or Chinese Multientry Visa
(請附上香港身份證或護照或中國通行証影印本一份)

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(如果超過一位董事，請影印此頁作為填寫續頁並填上資料。
附上 _____ 張續頁。)

9. 公司秘書

COMPANY SECRETARY

香港居民 (Hong Kong Resident Only)

9.1 英文姓

English Surname
Name : _____

英文名

English Given
Names : _____

中文姓名

Chinese Name : _____

Residential Address / Correspondence Address 現居地址/通訊地址

中文

(Chinese) _____

英文

(English) _____

HKID. No. 香港身份証號 : _____

Contact Numbers 聯絡方式	
聯絡電話 Telephone	_____
手提電話 Mobile	_____
傳真機 Fax	_____
電郵 E-mail	_____

或

- OR -

9.2 香港法人團體

HONG KONG CORPORATION

英文/中文公司名稱

English / Chinese

Name of Company : _____

註冊地址

Registered Office Address : _____

公司編號

Company Number : _____

Please enclose copy of Hong Kong Identity Card or Hong Kong Company Certificate.

(請附上香港身份證或香港公司註冊證書一份)

NOTE

- 1 Please choose the proposed company names (may be 2 – 3 choices) and fax to us at (852) 3011 6200 or email to info@yesingcpa.com for search purpose first. We will then inform you about the available company names.
請先挑選公司名稱(可選擇 2-3 個)並傳予真(852) 3011 6200 或電郵予 info@yesingcpa.com 以先作查冊
- 2 The capital registration fee charged by Hong Kong Government is at HK\$1 for every HK\$1,000 of authorized capital.
香港政府資本註冊費是每 HK\$1,000 之註冊資本徵收 HK\$1
- 3 After we have received your order and your payment, we will prepare the necessary documents and send the documents to you for signature via courier.
收到你的訂單及付款後，我司會準備文件並速遞予你
- 4 After you have signed the documents, please send back the duly signed documents to us by courier for further process.
收到文件後，請簽妥及交回我司
- 5 Usually, it takes about 10 days after the receipt of your duly signed documents for the formation of the company.
一般收到貴司簽妥的文件後，10 天後更成立
- 6 Currently, the business registration fee is HK\$ 450 per annum.
商業登記費每年港幣 HK\$450
- 7 HK ready made company list is available upon request. Please send you request to Ms Kung at (852) 3011 6200 or email to info@yesingcpa.com.
如想索取香港現成公司清單，請傳予真(852) 3011 6200 或電郵予 info@yesingcpa.com 龔小姐聯絡
- 8 For further clarification, please feel free to contact Ms Fung at (852) 3169 0631 or (852) 2545 2468 or email to ming@yesingcpa.com
如有問題，請電 (852) 3169 0631 或 (852) 2545 2468 或電郵予 ming@yesingcpa.com 馮小姐聯絡